

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

16th February 2023

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs Dave Smith, David Barnett, Michelle Walls, Simon Clark, Dominic Johnson and Colin Veitch together with Ward Councillor David Sykes.

The 15-minute question time was utilised by a resident who queried the destruction of grass verges, caused in the main by parked vehicles. A request was also made by the same resident for Councillors' names, addresses and contact details to be printed in the Newsletter. The Clerk advised that protocol required that communication with the Council should come through the Clerk but that photos of Councillors, short bios and their Register of Interest forms are available on the village website. Names will, however, be added to the Newsletter.

1. There were apologies from Cllr Claire Norman.
2. There were no declarations of interest made by Councillors.
3. The Minutes of the Meeting of the 19th January 2023 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 23/00308/PLF | Construction of 2 dormers to rear and erection of a detached garage | 5 Main Street and had no observations to make.
 - 4.2 Councillors considered Planning Application 23/00129/PLF | Erection of single storey extension to rear | 27 Backside and had no observations to make.
 - 4.3 Councillors were notified that Planning Application 22/03785/PLF | Conversion of existing garage into additional living accommodation at 56 Windmill Meadows had been granted permission.
 - 4.4 Councillors were notified that Planning Application 22/03897/PLF | Erection of single storey extension and installation of new first floor window to side, two storey extension to the rear and conversion of existing garage to create additional living space at 25 Stonebridge Drive had been granted permission.

Cllr Veitch recommended the Council request that planning applications include a condition asking contractors to take reasonable care of verges and to park considerately on site. This was acknowledged and will be requested but it was also conceded that this might be difficult for East Riding Planners to police. The Clerk offered to put a notice in the Newsletter in the hope that a more direct approach to residents might have a positive effect.

5. Ward Councillor David Sykes reminded Councillors of the King's Coronation Community Fund, which opened to applications on 1st February. The Clerk queried the funding criteria and will follow this up with East Riding of Yorkshire Council. Cllr Sykes spoke briefly about plans to re-build Woldgate School but it is unclear whether there is provision for a capacity increase. He advised that the last remaining bank in Pocklington, the HSBC, is closing in June. However, a new BankHUB provided by [LINK](#) has been approved which will offer access to cash via ATM machines. The site of the BankHUB is unknown.

Cllr Sykes advised that ERYC has secured £4.6 million of Government funding to assess and make changes to lighting on two trunk roads in the county – the A1079 and the A164.

The Chair asked if there was any update on the proposal to dual the A1079 at Wilberfoss and the outline drawing was shared with Councillors via email. Cllr Sykes was unable to provide an update but assured Councillors that he was in discussion with East Riding of Yorkshire Council representatives.

6. The Clerk advised that there had been no urgent decisions taken since January's meeting.

7. **Progress Reports and to address any issues outstanding from previous meetings.**

- 7.1 The Clerk advised that following the change in parameters of the *Do it For East Yorkshire* funding pot, the funding bid for the PA System and generator could not meet the appraisal deadline of the 31st March 2023. This has resulted in the need for the Duck Race Association to rent equipment for this year's annual event and in doing so the Parish Council has been asked for a contribution of £200 towards the fees. The efforts of the committee to seek competitive quotes, along with the time and effort Judith Johnson committed to the funding bid were acknowledged and the decision to make a £200 contribution was unanimous.
- 7.2 Maintenance work at Jubilee Wood continues with a very strong voluntary contingent meeting regularly. The glade and semi-wild habitat will be planted up and the audience member at the Parish Council meeting offered a donation of bluebells and seeds for the project. The voluntary group will liaise with Phil Etherington to gain access to the Queen's Green Canopy Tree and it will be planted on site. Additional monies may be needed from ring-fenced funds held by the Parish Council to further enhance the wood.
- 7.3 Cllr Clark updated Councillors on the progress of the Community Full Fibre Project. Surveys are currently being carried out by Openreach and to date a small number of streets have complex issues. Results of the survey will be shared with the community via a public meeting, but it is anticipated that the funds raised from pledges so far may no longer be sufficient to fully fund the scheme. Residents who have pledged are being encouraged to validate their vouchers and the scheme has been re-opened to accept new pledges in the hope that additional funds can be raised by way of contingency. Cllr Clark was encouraged to put something in the Newsletter to update the community.
- 7.4 Following Cllr Clark's use of an online checker, it was revealed that in its current form, the village website scores poorly for accessibility. Cllr Clark has offered to work with the Clerk to make changes to the website with a view to seeking a re-score. If that fails, building a new website may be necessary.
- 7.5 The Clerk had made a number of enquiries about the provision of an interpretation board to mark the Coronation of King Charles III. Any decision will be put on hold until it has been ascertained whether funding can be sought through the King's Coronation Community Fund. Cllr Clark reminded Councillors that another suggestion was to build attractive entry signs to the village. Both suggestions may be considered as projects for the Quarry Community Fund 2023-2024 allocation.
- 7.6 The Clerk advised of a slight delay to the mole eradication due to the contractor falling ill. It was acknowledged that further mole activity has been seen at the eastern entrance to the village which is likely to incur additional fees.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 The Vice Chair reported that the admissions policy for Woldgate School and Sixth Form is still being challenged by feeder schools and the Diocese. Wilberfoss School is hopeful that academisation will take place on the 1st April when they will join the South Hunsley Academy. The school is currently advertising for a morning caretaker. The MUGA is being well used and the contractors building the new prison, KIER, have offered to dig trenches for the floodlights for the MUGA free of charge.
- 8.2 It was agreed that the village Emergency Plan needs an update and the Clerk was asked to complete the questionnaire sent to the Council by East Riding of Yorkshire Council. It will then be circulated to Councillors for input. A discussion took place about the mobile gritters and small pump that the Council has in its possession, but no decision was taken on whether either should be disposed of.

9. **Councillors' Reports for future Agendas**

- 9.1 Cllr Veitch requested that Councillors discuss the issue of traffic calming at next month's meeting. The Vice Chair queried whether grant funding is available for the purchase of flashing signage. The Clerk was asked to investigate.
- 9.2 The Parish Council Action Plan will also be discussed and updated at next month's meeting.

10. **Administration Matters**

- 10.1 Next month's meeting will take place on the 16th March.

11. **Finance** (in accordance with *The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)*) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)

11.1 The Clerk sought approval of the following payments:-

Clerk's Broadband and telephone quarterly expenses	£195.66
James Horsley (grounds maintenance)	£521.26
Wilberfoss Community Centre (room hire)	£11.00
Ark Computer Solutions (laptop maintenance)	£48.00
Poste Haste (Newsletter production)	£300.00
Combined staff salaries	£693.99

11.2 The Parish Council had received only one tender for the 3-yearly grounds maintenance contract. Councillors voted unanimously to award the contract to James Horsley who is the Parish Council's current contractor and who it was recognised had done an excellent job over the last 3 years.

Meeting closed:- 21.25

The next meeting of Wilberfoss Parish Council will take place at 7.30 pm on Thursday 16th March 2023

Chair Clerk